

INTERFAITH HOUSE

Restoring Health, Rebuilding Lives, Returning Home

Name: _____

Date: _____

Before you depart from Interfaith House, it is important that you are aware of the following policies regarding your discharge and your belongings:

Mail You must inform all parties from whom you expect to receive mail of your new address. Residents' mail will be held for 7 days after it arrives. Any mail received after these times will be returned to sender.

Valuables Any money or valuables you have deposited into the safe must be retrieved during banking hours on Monday, Wednesday, and Friday from 2:30 p.m. – 3:00 p.m. Valuables will be kept for up to 6 months.

Medical A copy of your medication list can be provided for you including any refill information: please continue your care with your Primary Care Doctor. Any medication that is left at Interfaith House will be held for 2 weeks. As with all belongings (except for items left in the safe), **Interfaith House will not be held responsible for items left behind by the resident.** Please follow-up with PCC Wellness Center at (773) 378-3347 if you have questions related to your medical issues or need further assistance with arranging primary care follow-up

Storage You are asked to take any personal belongings with you upon discharge. Anything left will be stored at Interfaith House for ONE WEEK. You may claim your belongings Monday – Friday between 9 a.m. and 5 p.m. ONLY. Any unclaimed items will be discarded after 7 DAYS.

Questionnaire You are asked to fill out a discharge questionnaire that you will receive from your case manager. Return the form to the case manager or Central Desk.

Return Visits/Volunteering Once you have left Interfaith House, you may not return for 6 months unless you need to pick up mail/documents/belongings, or if you have an appointment with a staff member. If you would like to return to visit before then, please complete an *Alumni Request to Return* form (which can be obtained from Central Desk). Residents are encouraged to discuss follow-up medical care and other services (case management, financial affairs, AA/NA meetings, etc.) with their case managers.

In addition, you may be contacted by our Housing Outreach Coordinator to help support you in any issues you may have regarding housing and other psychosocial services.

- SELF DISCHARGE
- PLANNED DISCHARGE/AFTERCARE PLAN

Location: _____

Address: _____

Phone Number: _____

Contact Person: _____

Resident Signature: _____

Date: _____

Staff Signature: _____

Date: _____

Follow-up medical appointment and physician contact: _____

Follow-up psychiatric appointment and contact person: _____
