

Program Team – Emergency Discharge

Policy

Interfaith House will not discharge any resident unless an appropriate placement has been found for them. The decision to discharge and the subsequent placement are the responsibility of both the resident and the case manager. However, if a resident violates house rules by engaging in violent behavior, either verbal or physical, a senior staff member will proceed with an emergency discharge procedure. The first responsibility of the staff on duty is to protect other residents, the staff, and the facility from violent harm. The second responsibility is to isolate the violent resident and discharge him or her quickly.

Procedure

1. In response to a violent incident, immediately notify the police by calling 911.
2. As soon as it is possible and safe, alert the senior staff on call. Tell them we have an emergency situation.
3. Isolate the resident from the rest of the community in whatever way possible, with the assistance of other staff or, if necessary, other residents, especially members of the supportive living program.
4. As the resident is leaving Interfaith House, follow standard discharge procedure as much as possible, making a special effort to return medications to the departing resident.

Michael Cook, Executive Director

Date