

GUIDELINES & CRITERIA FOR SUBMISSION OF CONFERENCE PROPOSALS
ADMINISTRATIVE TRACK

The overall goal for workshops in the Administrative Track is to enhance the knowledge and skills of all levels of HCH leaders, including Executive, Medical, Finance, and HCH Project Directors. Proposals for submission should address one or more of the following components:

1. Provide guidance for assessing compliance with federal laws, regulations and guidelines, in particular the HRSA 19 community health center requirements, from an HCH perspective.
2. Leadership skills which enhance the development and implementation of a team based approach to service delivery
3. Best Practice communication strategies, both internal and external
4. Development activities which promote diversified funding streams, including grant writing and philanthropy
5. Best practice models for supervision and mentoring
6. Effective recruitment and retention strategies for all levels of staff
7. Outcomes based strategic planning models
8. Transformation to a Patient Centered Medical Home, including building a foundation for success by addressing challenges and barriers
9. Performance improvement models which address multiple outcome areas such as clinical, financial, employee satisfaction, housing placements and client satisfaction
10. Unique and replicable community partnership models which address specific target populations, reduce fragmentation of care, or enhance community based planning to reduce homelessness
11. Strategies for responding to health care reform, including ACO development and changing financial reimbursement models
12. Successful practice management strategies which promote productivity while ensuring patient access and quality of care
13. Developing new services in response to client need